



Natural Resources Conservation Service
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“Transmitted via email”

October 13, 2004

MINNESOTA BULLETIN NO. 360-5-3

SUBJECT: PER - SAFETY AND HEALTH – Awards Program

Purpose. To request nominations for FY2004 Safety and Health Awards.

Expiration Date. September 30, 2005.

Each year, areas are to nominate someone from their area for a Safety and Health Award. Areas can nominate an individual or an office based on the following criteria:

- Contributions made to support Safety and Health issues within their own area and within NRCS in Minnesota.
- Efforts made to provide employees with a safe work environment.
- Sharing of resources with all USDA partners and districts.
- Community involvement in safety and health related fields.
- Use of new and innovative ideas on disseminating safety and health information to fellow employees.
- Timely training of new employees.
- Recognition for involvement in an accident prevention or life saving situation.

For out-state employees, submit nominations to your area safety chair. Area safety chairs are to receive concurrence from their Assistant State Conservationist (FO) and submit their reports to the state office by November 15, 2004. For state office employees, submit nominations to Laurie Otte, State Safety and Health Officer.

Contact Laurie Otte, if you have questions.

WILLIAM HUNT
State Conservationist

DIST: AE